

# "Footprints on The Sands of Time" Caldicot Castle 2004

Your chance to play your part in Britain's most ambitious and exciting programme of Community Historical Spectaculars.

July 15<sup>th</sup> – 31<sup>st</sup>, 2004

## Participation Form

Our community Historical Spectaculars with their open-air setting in ancient monuments, night-time performances, dramatic lighting, huge image projections, recorded soundtrack - using voices of professional actors, casts of over 100, specially composed music, stunning pyrotechnics, elaborate props, costumes and staging are community productions on a heroic scale. They are unique in the UK.

Notes on the various roles for volunteers wishing to be involved in the Historical Spectacular "**Footprints on The Sands of Time**"

The auditions will be held on Sun. 7<sup>th</sup> March, 1pm – 5pm, at Caldicot Castle, & on Sun. 14<sup>th</sup> March, 1pm – 5pm on the top floor of Gatehouse, Chepstow High Street (Town Council offices, next to the Arch) - attend either.

Auditions will decide who gets what part, not who gets a part. If you want to act in the show, and are able to attend all rehearsals and follow all instructions you can be in the cast. Additional auditions may be held nearer the start of rehearsals if there is a need for them, so you may still be considered for acting parts after these initial audition dates.

**Actors**, both male and female aged from 7 to over 70 will be required. As the spectacular has a recorded sound track there are no lines to learn or speak. Acting experience is not necessary. Rehearsals will be every Sunday morning and afternoon from June 6th. Actors must attend all Sunday rehearsals. Actors must be available for every performance. They will be required to arrive for performances by 8.30pm and will finish at midnight each night. For those participating in Stage fighting, a professional fight director will give a full and rigorous training. This will require a few extra rehearsal sessions. Those performing in the dance sequences will also be required to attend some weekday evening rehearsals.

**Artists**: to be part of the visuals team creating the giant projected images. This work will include drawing, painting, collage, model making and photography. We will be creating a completely new set of images for this production.

**Photographers:** both still and video, we would like to make an ongoing photographic record of the production. Importantly the visuals team will require specially photographed still images to form parts of the large image projections.

**Computer graphics:** to be part of the image team, to combine drawings, photographs and video stills to create projected images, working from March until July.

**Stage Direction:** to be part of a team of directors, led by a theatre/TV professional, to coach the actors and rehearse the various dramatic sections of the production. Required to attend all planning meetings and rehearsals on Sundays from mid May until the first performance.

**Prop makers:** to be part of the team making and renovating props for the production. Working at an evening class to be held weekly, probably on Tuesdays at Chepstow Leisure Centre, beginning in March. (There is good access for wheelchair users at the Leisure Centre)

**Costume makers:** to be part of the team making costumes for the production working both at home and/or in the costume workshop which will be established in May.

**Publicity:** to work on a publicity /marketing campaign with a mix of advertising and editorial approaches, copy writing skills and/or persuasive telephone technique would be useful!

**Administrators:** to be part of a team whose tasks would include: assisting with the organisation of the medieval fair to be held outside the Castle, organising the mailings to cast members advising them of rehearsal schedules etc. Access to a computer is necessary. Time required, a few evenings per month, until June when the presence of one of the administrators is vital at Sunday rehearsals in the Castle.

**Stage crew:** to change the scenery and organise the props during each production. The stage crew will be required to attend rehearsals in June and all the performances. They should be agile, responsible, and capable of working under pressure and may be male or female and will probably be over 15 years old.

**Wardrobe:** to organise the costumes during the performance period, help with dressing and to ensure that all costumes are correctly returned and packed away at the end of each night. Some of the wardrobe team will start to attend rehearsals in June. The team will be required to attend July dress rehearsals and all performances. On performance nights the wardrobe team will be required at the Castle from 8.00 PM until after midnight.

**Make-up:** to apply basic stage make-up to selected cast members, will be required from the dress rehearsal onwards from 8.30 PM to 10.00 PM on each night of the production

**Stage set construction:** Required from mid-June until mid-July. The construction team will work weekends and some evenings, mainly woodworking skills required, and some simple scene painting. All are welcome.

**Marshals:** we need 20-25 marshals every show night to guide and assist the audience; a full briefing is given each evening. The marshals work to a rota and may choose to do all, or just a few of the performance nights.

Performance dates

July 2004		Spectacular performances	
Sunday	11th	Tech. set up initial lighting focus	
Monday	12th	Technical rehearsal	focusing lights, stage crew required
Tuesday	13th	Dress rehearsal, including fireworks	
Wednesday	14th	Reserve dress rehearsal day	ditto
Thursday	15th	performance	All cast, stage crew, make-up, and wardrobe
Friday	16th	performance	All cast, stage crew, make-up, and wardrobe
Saturday	17th	performance	All cast, stage crew, make-up, and wardrobe
Thursday	22th	performance	All cast, stage crew, make-up, and wardrobe
Friday	23th	performance	All cast, stage crew, make-up, and wardrobe
Saturday	24th	performance	All cast, stage crew, make-up, and wardrobe
Wednesday	28th	Possible extra performance day	All cast, stage crew, make-up, and wardrobe
Thursday	29th	performance	All cast, stage crew, make-up, and wardrobe
Friday	30th	performance	All cast, stage crew, make-up, and wardrobe
Saturday	31st.	performance	All cast, stage crew, make-up, and wardrobe
Sunday	1st Aug	Possible wet weather reserve day/dissmante & pack up day	All cast, stage crew make-up, and wardrobe

KEEP THIS SIDE FOR REFERENCE, SEND OR HAND-IN PARTICIPATION FORM AS SOON AS POSSIBLE

# Participation Form

You can join the team of over 200 local volunteers who are creating these stunning events. Actors, artists, photographers, prop and costume makers, stage crew and administrators of all ages are needed. Whatever your skills and experience (or lack of it) we can find a role for you, provided you share our enthusiasm and total commitment. To start to get involved simply detach, complete and return the participation form below. If you want to act in the Spectacular attend one of the planned auditions. Meetings for those interested in other areas of the production will start in March and April, we will let you know when.

Please complete this form and return it as soon as possible to:  
Volunteer registration, Chepstow Museum, Gwy House,  
Bridge Street, Chepstow, Monmouthshire, NP16 5EZ.

You must do this for your address to be included on our database so that you receive information and instruction about your involvement.

Please complete the details below. If you took part in "Echoes"2003 you need only put your name and any details that have changed.

Name.....

Occupation..... Age (be vague if you wish).....

**If under 16 you must get a parent or guardian to sign the declaration overleaf.**

Address.....

.....

Telephone daytime .....evening .....mobile.....

Fax.....email.....

If you have given an email address how often do you check if there is mail?

Daily / every couple of days / weekly / only now and again

Please indicate in the boxes below the areas of the production in which you would like to get involved and what experience you have relevant to the area(s). If you own or have easy access to any specialist equipment that you are prepared to use please give details.

Actors	<input type="checkbox"/>	Stage direction	<input type="checkbox"/>
Stage crew	<input type="checkbox"/>	Administrators	<input type="checkbox"/>
Wardrobe	<input type="checkbox"/>	Stage set construction	<input type="checkbox"/>
Make-up	<input type="checkbox"/>	Prop makers	<input type="checkbox"/>
Artists	<input type="checkbox"/>	Costume makers	<input type="checkbox"/>
Photographers	<input type="checkbox"/>	Publicity	<input type="checkbox"/>
Computer graphics	<input type="checkbox"/>	Marshals	<input type="checkbox"/>

Experience and any relevant skills etc. (please continue overleaf if necessary)

Experience etc. continued

Which audition will you attend?

Caldicot 7<sup>th</sup> March,  Chepstow 14<sup>th</sup> March  Later one  we will inform you of date

Please indicate any role played in our previous productions (including backstage etc)

1994 "Most Loyal Knight" ..... 1996 "Most Loyal Knight".....

1998 "1648, The Tides of War" ..... 2000 "Echoes in the Stones" .....

2002 "Most Loyal Knight"..... 2003 "Echoes in the Stones" .....

If you want to take part we will create a role for you... but you must commit yourself and be prepared to stay with this major project.

## IMPORTANT PLEASE READ AND SIGN THIS DECLARATION

Actors of all ages withdrawing from the production during the course of rehearsals has, in the past, caused severe difficulties for the directors, administrators and all the other actors, particularly if those who leave have already undertaken dance or stage fight training. Before you sign up for acting part in the production it is vitally important that you ensure that you will, as far as you know, be available for all Sunday rehearsals from June 6<sup>th</sup> until the start of the show, and all performance dates in July and August.

Name .....

and if under 16 years old name of parent or guardian.....

I confirm that I will be available to attend all rehearsals and performances

Signed.....

If being signed by parent or guardian

I confirm that (name.....) will be available to attend all rehearsals and performances, signed .....